



SIDEWALK REPLACEMENT PROGRAM

The Village of Newcomerstown, in a joint effort with property owners, annually conducts a Sidewalk Replacement Program to assist property owner and residents in the cost of sidewalk and, if applicable, driveway apron replacement on public right-of-way. The goal of the program is to improve the quality of our pedestrian walkway system within the Village. Read and understand the Village sidewalk ordinance and advise your contractor to do the same. When applicable, sidewalks must conform to Ohio Department of Transportation Standards and Americans with Disabilities Act.

WHO PAYS TO REPLACE SIDEWALK?

Under the Sidewalk Replacement Program, 25% of the cost is paid by the Village and 75% is paid by the property owner. Annual funding for the program is limited and is on a first come first served basis. Review the Village sidewalk replacement specifications and advise your contractor to do the same. Assistance is only available for sidewalks along the public right-of-way.

HOW IS PARTICIPATION DETERMINED?

Property owners who wish to be included in the Sidewalk Replacement Program should fill out the attached application. Annual funding for the program is limited and is on a first come first served basis. After the application is received, the sidewalk is inspected by Village staff to determine if it meets the criteria for participation. If the requested sidewalk is eligible and funds are available, the property owner of said sidewalk will be contacted. The property owner / applicant must submit a totally completed and signed application for sidewalk replacement program. The property owner, or their agent, is permitted only one funded application per year.

WHAT IS THE CRITERIA FOR ELIGIBILITY?

Sidewalk that has severe surface deterioration, has significant settlement or heaving, has cracking exceeding $\frac{1}{2}$ inch horizontally, or has vertical displacement greater than $\frac{3}{4}$ inch, qualifies for the program. In addition, it is sometimes necessary to replace additional sidewalk squares in order to correct the problem. These squares would also be eligible for funding. Applicant must attach a copy of your contractor's written estimate for the total cost of the project, along with the contractor's address, telephone number, proof of insurance and Federal Employment Identification (FEI) number or social security number. Sidewalk Assistance Program does not include funds for tree or root removal. If the sidewalk has been damaged by trees, these trees must be removed prior to applying for assistance. If the tree is located in the public right-of-way (between sidewalk and curb) you can contact the Village for evaluation and possible removal of the tree. If the Village has no plans to remove said tree, you must make arrangements with a private licensed contractor to remove the tree, stump and roots.



WHAT IS THE DEADLINE FOR APPLICATIONS?

The mayors office will be accepting the sidewalk replacement assistance applications starting January, 2020 for downtown business district until June 1st. After June 1st. If funding is available, the Village will accept applications Village wide and evaluate the sidewalks on a first come first serve basis. Each year after, starting January, 2021 the Village will be accepting the sidewalk replacement assistance Village wide until June 1st. After June 1st, if funding is available, the Village will accept and evaluate each application as submitted until funds are no longer available. A new application may be submitted the following year.

WHAT IF YOU RECEIVE AN APPROVAL LETTER?

You must submit your bank or cashier's check or money order for the difference between the contractor estimate and the Village share made payable to the Village of Newcomerstown within (10) days from the date of the letter. No personal checks will be accepted for the sidewalk replacement assistance program. Your contractor shall not start your sidewalk project until the property owner receives confirmation from the Village that the application has been approved and payment has been received. If your contractor does proceed ahead of prior notification your application will be VOID. Projects may not be completed by owner. Only projects completed by reputable, insured and approved contractors will be considered.

WHEN IS PAYMENT MADE?

The contractor must submit a final invoice to the Village of Newcomerstown for payment. After completion of the entire project by the contractor and inspection by the Village, the Village will forward the total project payment to you based on the application amount. Any charges proposed by the property owner / applicant after application submission will be at the expense of the property owner / applicant.

Payments made to the Village will be returned to the property owner should their application become void, rejected or incomplete prior to the end of the program year. If incomplete, the application may be resubmitted the following year.

HAVE A QUESTION?

If you should have any questions or need assistance, please contact the Mayor's office at (740) 498-6313.



Village of Newcomerstown
Sidewalk Replacement Program

Sidewalk Application- New or Replacement

Complete all applicable items on this application and provide additional information and/or plans as required to describe work proposed. If applying for sidewalk replacement program assistance, please read and follow guidelines and instructions in this infopac.

Exact Address of Project: _____

Legal Property Owner: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____ Phone: _____

Contact Person: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____ Phone: _____

Contractor: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____ Phone: _____

Description and Value of Work _____

Please check one:

Applicant / Property Owner WILL BE Applying for Sidewalk Replacement Program Assistance.

Applicant / Property Owner WILL NOT BE Applying for Sidewalk Replacement Program Assistance.

Property Owner Acknowledgment:

I understand and agree to comply with all conditions standards and requirements as specified by the Village of Newcomerstown. I agree to perform the subject work as described in this infopac and to indemnify the the Village of Newcomerstown any liability existing from the permit issued. Acceptance by the Village of the work described is not a waiver of my obligation as stated herein.

Property owner name: (print) _____

Signature: _____ Date: _____

Final inspection is required. Please contact Village of Newcomerstown at 740-498-6313 to schedule these inspections.